



**BLOOM TRAIL HIGH SCHOOL
2008-2009**

BOARD OF EDUCATION

Mrs. Patricia Donahue	President
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Mr. Mark Sheahan	Business Manager
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Mr. Joseph Reda	Director of Athletics

BLOOM TRAIL ADMINISTRATION

Mr. Ron Ray	Principal
Mrs. Julie Largen	Assistant Principal Pupil Personnel Services
Mr. Frank Kuzniewski	Assistant Principal Discipline & Activities
Ms. Donna Berry	Division Coordinator Remedial Education
Mrs. Susan Woodyatt	Division Coordinator Career/Technical Education/Art
Mr. Joe Malizia	Division Coordinator English/Social Studies Foreign Language
Ms. Gail Hartsough	Division Coordinator Math & Science



School Song

**Fight on Blazers
You're the best team we would say
Push on Blazers
We're behind you all the way
The blue and the gold prevail
Champions our team would be
We're from Bloom Trail
We're going to blaze our team to victory**

B-L-A-Z-E-R-S

**Blazers, Blazers
We're the best**

MESSAGE FROM THE PRINCIPAL
WELCOME TO BLOOM TRAIL AND THE START OF A
NEW SCHOOL YEAR!

On behalf of the faculty and administration of Bloom Trail High School, I would like to extend a warm welcome to another school year. I feel honored and privileged to be given the opportunity to serve as your principal. During the 2008-2009 school year, we will work in an educational culture of collaboration, passion for students, and provide leadership to insure that all students realize success.

Bloom Trail remains one of the best kept secrets in the south suburban area. We offer a wide range of academics, activities and athletics. We hope you embark on your high school journey with a renewed sense of commitment to become involved in the full range of opportunities offered at Bloom Trail.

There are three core beliefs/values that you will hear on a consistent basis during your years at Bloom Trail. They are attitude, respect, and responsibility. Successful individuals have a deep sense of respect for themselves and others. They also possess a positive attitude when interacting with adults and peers. These highly effective individuals also demonstrate responsibility in all aspects of their lives. This is the foundation from which students, staff, and administration will launch this school year. It is vital that you come to school ready to give maximum effort in class and extracurricular activities. Our expectations will always remain high. We expect all students to be valuable contributors to a robust learning environment.

Finally, our vision statement is "Turning up the Blazer Flame". Bloom Trail has an outstanding and highly professional staff who will demand your best effort in any endeavor you may choose. We have the support systems to address a wide array of your academic, social, physical, and emotional needs. Please feel free to take advantage of my open door policy. Bloom Trail is poised to accomplish great things with your commitment and personal drive. Once again, welcome to the Bloom Trail family.

Sincerely,

Ron Ray
Principal

I acknowledge receipt of the
Bloom Trail High School Planner/Handbook.

This book provides a full description of
school policies, rules, regulations and services.

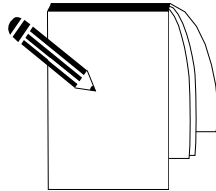
If you have any questions concerning any information in
this book, please contact a school official.

Student Name (Print)

Student Signature

ID Number

Date



**BLOOM TRAIL ADMINISTRATION
(708) 758-7000**

Mr. Ron Ray	Principal	Ext 3101
Mrs. Julie Largen	Assistant Principal (Pupil Personnel Services)	Ext 3103
Mr. Frank Kuzniewski	Assistant Principal (Activities & Discipline)	Ext 3108
Mrs. Susan Woodyatt	Division Coordinator (Career/Technical Education/Art)	Ext 3169
Mr. Joe Malizia	Division Coordinator (English/Social Studies/ Foreign Language)	Ext 3165
Ms. Gail Hartsough	Division Coordinator (Math/Science)	Ext 3161
Ms. Donna Berry	Division Coordinator (Remedial Education)	Ext 3160

PUPIL PERSONNEL STAFF

Mr. Charles Tieri	Truant Officer	Ext 3122
Mrs. Michelle Pluhar	Social Worker	Ext 3176
Ms. Janae Hunziker	Social Worker	Ext 3116
Ms. Ayanna Dowd	Speech Therapist	Ext 3163
Mrs. Joan Arme	Nurse	Ext 3127
Mr. Tim Nelson	Substance Abuse Coordinator	Ext 3146

COUNSELOR AND DEAN ASSIGNMENTS
Counselors' and Deans' Offices

Counselors

Mr. Tom Doyle – Ext 3118

A-F
Freshman Academy
Team 1-Blue

A-J

Mrs. Laura Lauritsen-Ext 3120

G-L
Freshman Academy
Team 1-Blue
K-Z

Ms. Marcia Jones – Ext 3119

M-R
Freshman Academy
Team 2-Gold

K-Z

Mrs. Amy Majewski –Ext 3117

S-Z
Freshman Academy
Team 2-Gold
A-J

Discipline Deans

Mr. Oliver Alexander-Ext 3111

A- L

Mrs. Jan Kiedaisch-Ext 3112

M-Z

Attendance Dean (Hot line-(708) 757-4939)

Mr. Tom Tong-Ext 3124

A-Z

Librarian

Annie Bergeron-Ext 3179

Driver Education

Anthony Kennedy-Ext 3195

Physical Education

Tony Pietrzak-Ext 3154

BLOOM TRAIL MISSION STATEMENT

Bloom Trail High School aspired to empower all students to succeed and become lifelong learners. We provide a comprehensive educational program to develop the attitudes, behavior, knowledge and skills necessary to be responsible and productive members of a constantly changing society. We recognize the strength of our diversity and strive to develop the full potential of all our students. We value a safe environment, which promotes mutual respect and provides high academic expectations. Student success is possible only through the shared responsibility of students, school staff, parents/guardians, and community.

CLUBS AND EXTRA CURRICULAR ACTIVITIES 2008 – 2009

<u>CLUBS</u>	<u>SPONSORS</u>
Art Club	Mrs. T. Insalaco
Band	Mr. Benjamin Helton
Bowling	Ms. K. Totos
Business Professionals	Mr. N. Pezzuto, Mr. M. Pesavento
Cheerleading	Mrs. N. Taylor
Chess Club	Mrs. K. Fulka
Choir	Mrs. J. Reed
Drama	Mr. M. Kunkel, Mrs. L. Newton & Mr. J. Schaefer
Ejercicio Latino	Mr. H. Kaufman
Environmental Club (SPARE)	Mrs. S. Lintzenich
Freshman Class	Mrs. C. Gonzalez
Gospel Choir	Ms. T. Nunn
Journalism	Mrs. S. Kapaldo
Junior Class	Mrs. C. Twietmeyer & Mrs. H. Paape
Literary Magazine	Mrs. T. Insalaco & Mrs. C. Twietmeyer
Mathletes	Ms. N Erdmann & Mr. T. Rapcan
National Honor Society	Mrs. S. Nelson
Scholastic Bowl	Ms. N. Erdmann & Ms. S. Stellfox
Science Club	Mr. C. Clausing
Senior Class	Mrs. S. Kapaldo & Mrs. O. Watson
Sophomore Class	Mrs. K. Hocker
Snowball	Mr. T. Nelson
Student Council	Ms. J. Lacey & Mrs. D. Mattran

Spare
T.A.A.S.
VICA
VICA (Auto)
Yearbook

Mrs. S. Lintzenich
Ms. T. Nunn
Mr. D. Attaway
Mr. M. Radtke
Mr. E. Stockwell

PARTICIPATION IN EXTRACURRICULAR ACTIVITIES

All students may participate in all extracurricular activities for which they are eligible. **No participation in sports or other extracurricular activities will be allowed if the student is absent from school the day of the extra-curricular activity.** This includes out-of-school suspensions (OSS). Emergencies or pre-excused absences will not be counted as an absence.

REVISED SCHEDULE

Monday-All Classes Meet

Period 0	8:00-9:10	A Lunch	11:45-12:05
Period 1	9:15-10:00	B Lunch	12:10-12:30
Period 2	10:05-10:50	C Lunch	12:35-12:55
Period 3	10:55-11:40	D Lunch	1:00-1:20
Period 4	11:45-1:20		
Period 5	1:25-2:10		
Period 6	2:15-3:05		

Tuesday/Thursday

Period 0	8:00-9:10	A Lunch	11:05-11:30
Period 1	9:15-11:00	B Lunch	11:40-12:05
Period 2	11:05-1:15	C Lunch	12:15-12:40
Period 3	1:20-3:00	D Lunch	12:50-1:15

Wednesday/Friday

Period 4	9:15-11:00	A Lunch	11:05-11:30
Period 5	11:05-1:15	B Lunch	11:40-12:05
Period 6	1:20-3:00	C Lunch	12:15-12:40
		D Lunch	12:50-1:15

PROM

The Prom is a formal dance held every spring, which is specifically for junior and senior Bloom Trail students and their approved guests. The Junior Class plans and hosts the event.

Following are the guidelines of the Bloom Trail Prom:

1. Only Bloom Trail juniors and seniors may purchase tickets. The most current official list from the registrar determines status.
2. Guests of the Bloom Trail juniors and seniors may be ...
 - a) a current Bloom Trail student in good standing
 - b) a student at another school who obtains the necessary approval
 - c) an out of school person under age 22 who provides a clear photocopy of a valid driver's license or state ID.
3. Administration must approve guests at least one week prior to the dance, and all who attend Prom must show identification at the registration table.
4. No person suspended the day of Prom may attend the dance or the Post Prom party.
5. Tickets are sold for cash or money order, no checks. Tickets are non-transferable and non-refundable.
6. Tickets are sold on a first-come, first-serve basis. They will be sold until the maximum available is reached, or until one week before Prom, whichever occurs first.
7. The sale of tickets is publicized throughout the school. It is the student's responsibility to heed the announcements.
8. Attire at Prom is formal. There is a dress code for Prom and it is printed in the Prom brochures. Exemplary behavior is expected at Prom and Post Prom. There is no smoking at Prom or Post Prom. School rules apply.
9. Students who arrive after the stated dinnertime at Prom may not be admitted.
10. The election procedure for the Prom Court and Queen will be at the discretion of the Prom Committee.
11. Prom attendees are encouraged to stay for the entire dance. You must be present to receive favors. The "Good Night Rule" is in effect at Prom and Post Prom.
12. Student must follow the Post Prom guidelines in order to participate.

BLOOM TRAIL ID DISCIPLINE POLICY

Bloom Township High School District 206 requires all students to wear an ID at all times while in school. This includes before and after school while the student is present in the building. Any violation of this policy will result in the consequences listed below.

The ID is to be worn around the neck on a school issued breakaway lanyard. The ID MUST be visible at all times.

School IDs are required to board the school bus. School bus drivers are not required to let any student on a school bus, unless they have their school issued ID. If a student does not possess their ID and try to board a school bus, they may be required to find an alternate means of transportation for that day.

IDs are required for all student activities such as sporting events or dances but need not be displayed. They may be carried in their pockets or purses.

School IDs are school property and must be surrendered to any school personnel upon request.

Students are issued an ID and lanyard at the beginning of the school year. If the ID is lost, broken or defaced, it is the student's responsibility to pay for the replacement. ID cost is \$5.00 each and lanyards are \$1.00 each.

TEMPORARY ID – If the student has left their ID at home, an IN SCHOOL temporary ID may be used. Students are allowed 3 temporary IDs per year without consequence. The temporary ID is accepted on school buses. After the 3 temporary ID's are used the student may purchase a temp ID for \$1.00. If a student does not have an ID and cannot purchase a new ID, they will be assigned ISS for that day. Excessive use of temporary ID's may result in disciplinary action.

DEFACEMENT – Students are not allowed to alter the ID from its original state. If the student used stickers, markers, and holes or peels the ID apart, the ID will be confiscated and the student MUST purchase a new one and serve a consequence.

CONSEQUENCES:

1st Offense	1 Hour Detention
2nd Offense	1 Hour Detention
3rd Offense	1 Day in I.S.S.
4th Offense	1 Day in I.S.S.
5th Offense	1 Day of O.S.S. & Parent Conference

GIFTED PROGRAM – District 206 identifies gifted and talented students in all academic areas, as well as, Fine and Applied arts

and Physical Development. Identification of students eligible for the gifted program includes use of standardized tests, writing samples, product and portfolio ratings, and past school performance. Teacher and counselor recommendations are considered, as are parental and self-nominations.

**SCHOOL DISTRICT 206 POLICY PROHIBITING
AGGRESSIVE BEHAVIOR, BULLYING AND HAZING
OF STUDENTS POLICY**

1. Students are not to engage in any form or type of aggressive behavior that does physical or psychological harm to someone else.
2. Students who urge, encourage or incite aggressive behaviors, which cause physical or psychological harm, will be treated as those who actually commit the offense.
3. Prohibited aggressive behaviors include, but are not limited to: the use of bullying, physical violence, threats, noise, coercion, intimidation, fear, hazing, initiation rituals, psychological threats, symbolic threats, (such as harming an effigy) physical abuse, or other comparable conduct.

When a student engages in behaviors that are considered to be aggressive, bullying or hazing, normal disciplinary measures will be followed per the student handbook. Additionally, the Building Principal or his/her Designee will send a Notice of Aggressive Behavior, Bullying or Hazing Letter to the parent(s)/superintendent.

BLOOM TRAIL TARDY POLICY

<u>TARDY #</u> _____	<u>CONSEQUENCE FOR TARDIES</u>
One	Detention
Two	Detention
Three	Choice of 2 hours community service
	or
Four - Seven	2 hours of detentions - phone notification ISS and parent conference
Eight +	OSS and parent conference

HANDBOOK/PLANNER

1. Bloom Trail students should bring their agenda planner to each of their assigned classes on a daily basis.
2. The cost of replacing an agenda planner will be \$6 paid in the Bookstore.

3. Teachers must allow a 5-minute window in their class time for students to write their daily assignment in their planner.

DISCIPLINE AND TRANSPORTATION POLICY

Students who ride the buses to school must realize that the bus drivers are in complete charge of the busses at all times. Students who ride school buses must comply with policies for student behavior while on the school bus. Strict adherence to the policies will eliminate conflicts that may result in disciplinary action. Video cameras may be used in District #206 vehicles to promote compliance with the rules of conduct. Videotapes are protected student records subject to the policies of the board of education.

1. Students shall follow the driver's directions at all times.
2. Passengers shall board and leave the bus in an orderly manner at the designated bus stop nearest their home.
3. Passengers shall not stand at any time.
4. Passengers shall keep books, band instruments cases, feet, and other objects out of the aisle of the bus.
5. Passengers shall not deface the bus or its equipment.
6. Passengers shall not extend head, hands, arms, or legs out of the window. They shall not hold or throw any object out of the window nor throw objects within or out of the bus.
7. Passengers shall not smoke or use any tobacco form.
8. Usual classroom conduct shall be observed. Unruly conduct, including the use of obscene language and inappropriate behavior will subject the passenger to disciplinary action.
9. Upon leaving the bus, the passenger will wait for the driver's signal before crossing in front of the bus.
10. When students ride in a District #206 van or passenger car, seat belts must be used at all times.
11. A violation of the District #206 transportation policy can result in temporary or permanent loss of transportation privileges.

ATHLETICS

As per the Board of Education there will be a one-time non-refundable \$35.00 fee for the year's participation in one or more sports. However, each sport may have a practice packet fee in addition to this fee. Fess can be paid at the bookstore. All athletes must have a current year physical on file.

BLOOM TOWNSHIP COACHING STAFF
JOSEPH REDA, ATHLETIC DIRECTOR
COLORS: ROYAL BLUE & VEGAS GOLD
MASCOT: BLAZING TROJAN

FALL SPORTS

CROSS COUNTRY (BOYS' and GIRLS')

Huey Johnson (Head)

FOOTBALL

Tony Palombi(Head)

BOYS' SOCCER

Kelly Gutierrez (Head)

CHEERLEADING

Niaya Howard-Taylor (Head)

GOLF

Carrie Shank (Head)

VOLLEYBALL

Bob Eskew (Head)

WINTER SPORTS

BOYS' BASKETBALL

Jasper Williams (Head)

WRESTLING

Tom Tong (Head)

GIRLS' BASKETBALL

Shawn Bean (Head)

CHEERLEADING

Niaya Howard-Taylor (Head)

SPRING SPORTS

BASEBALL

Job Gunderson (Head)

GIRLS' TRACK

Huey Johnson (Head)

SOFTBALL

Carrie Twietmeyer

GIRLS' SOCCER

Kelly Gutierrez (Head)

BOYS' TRACK

Andrew Schmitt (Track)

DISTRICT 206 STUDENT HANDBOOK
2008 - 2009

ATTENDANCE AREA

1. The boundaries of the attendance areas of District 206 are defined by the Board of Education.
2. The Bloom Trail attendance area includes all of the area in elementary districts: #168 (Sauk Village), #169 (Ford Heights), 172 (Lynwood) and #194 (Steger/South Chicago Heights).
3. A student who lives with one or both parents, or with a legal guardian, at an address within that attendance area must attend Bloom Trail if attendance is to be at a public high school.

ATTENDANCE-HOTLINE SHOULD BE CALLED BY 12:00 P.M.

1. The Board of Education has established an attendance policy. It reads:
Regular daily school attendance and participation in course work are important factors in individual student development and educational and

personal achievement. Prompt attendance of each class maximizes others. Good attendance is an expectation for all students.

- a) It is the responsibility of parents to have their sons and daughters in school and in class on time.
 - b) The above statements have been put into the following specific policies:
2. Three (3) or more unexcused absences during a term period (9-weeks) will result in failure for that interim period. A student's absence record will not carry over from one term grading period to the next. Students will be allowed two (2) days of unexcused absences for each term (9 weeks) throughout the school year. All absences are unexcused days with the following exceptions:
- a) **Absence Due to Illness** – Absence because of illness covered by an “official” note from the **doctor**. This note **must** be presented upon return to school or is on file in the Attendance Office for students with chronic illness.
 - b) **Absence Due to Medical or Dental Visits** – Absence because of medical or dental visits will be excused if the student brings verification of the visit from the doctor's office. Doctors' notes must be **unaltered** to be accepted. Students may leave school prior to and return after visits to minimize school time loss. **It is recommended that medical appointments be made during non-school hours.**
 - c) **Absence Due to Funeral Attendance** – Absence because of a funeral for an immediate family member will be excused if the student brings verification from the funeral director upon return to school. **(Funeral programs and obituary notices do not verify funeral attendance and are not acceptable.)**
 - d) **Absence Due to Student's Court Appearance** – Student's court appearance will be excused if the student presents verification upon return to school that he/she was in court on the day of absence. **Citations or tickets are not acceptable.**
 - e) **Pre-arranged Absences** – Pre-arrangement for expected absences may be excused providing the following criteria are met. A personal appearance by the parent will be required at least two (2) days before the intended absence from school. A pre-arranged excused absence can be scheduled for a family vacation (**not to exceed 10 days per year**), business, a college visit, a job interview, or military testing. Only one such absence will be allowed for the school year, and parents are advised to use caution when considering one of these absences. A pre-arranged absence form must be completed before the date of absence. Pre-arranged absence may not be necessary if verifiable notes can be obtained and presented by the student upon his/her return to school. Acceptable notes should be on letterhead stationery and may be from college admissions officers, interviewing companies, or military recruiting officers.
 - f) **Absence Due to Emergency Dismissal** – If a student must return home or leave school early for any reason, the Attendance Office must be able to verify that the absence is with the permission of the custodial parent who has pre-registered with the school, and it is the

custodial parent or his/her designee who will be signing for the student's release. This policy is for the safety and welfare of the student. **Time missed in this category will be unexcused (unless the absence fits into one of the above categories).**

- g) **Absence Due to School-Related Activities** – Absence for school-related activities will be excused.
- h) **Absence Due to Suspension** –
 - 1) In-School Suspension absences are excused
 - 2) The first day of out-of-school suspension is unexcused; subsequent days of out-of-school suspension are excused.

3. **APPEALS**

- a) Only in extenuating circumstances may a parent request an administrative review of an attendance failure. Such an appeal requires proper documentation and administrative approval. Consideration will **NOT** be given to a student who has been suspended out of school (OSS), truant, or referred to the dean for chronic tardiness during the quarter in question.
- b) Only one appeal per semester may be filed.
- c) Appeal forms will be available to students three weeks before the end of each attendance quarter. Due date for appeals will be one week prior to the end of the attendance quarter.

4. **RE-ADMIT PROCEDURE**

- a) Re-admits must be obtained when returning from a suspension (OSS). Students should report to the **suspending dean** for a re-admit.
- b) When sent home by the nurse, students should first report to the Nurse's Office for permission to return to school.
- c) Re-admits need not be obtained for other absences; excused and unexcused absences will be noted on a daily teacher recap sheet.

5. **CONSEQUENCES OF POOR ATTENDANCE**

- a) Students should be aware that excessive absences, excused or planned absences, will lower a student's grade or may cause failure; this is particularly true in laboratory and participation classes.
- b) Makeup work – The responsibility for completing makeup work after an absence **rests solely with the student**. Homework requests may be made through the Counseling Office.
- c) **Driver's education will be postponed until the age of 17** for students who fail more than one quarter on attendance. Also, students must have received a passing grade in at least 8 courses during the previous two semesters before being allowed to enroll in driver's education.

6. Parents should call the school **Attendance Office** by 12:00 p.m. to report their student's absence unless the absence is "pre-arranged." If the school has not been notified, the Attendance Office will notify parents of absent students through the "Easy Caller" Notification System.

TRUANCY

Truancy is defined as absence from school, class, study hall, lunch or any assigned area for one or more periods without authorization. Any student who is absent from a teacher’s class for 1 or more consecutive days, and whose name has not appeared on the teacher’s recap sheet, will be referred to the **Attendance Dean** for possible truancy.

Consequences may include one or more of the following: 1. Advising parents 2. Detentions 3. In-School Suspension 4. Referral to Truant Officer 5. Out-of-School Suspension 6. Referral to Community Juvenile Officer.

TARDIES

Students who arrive late to school and/or class should report immediately to the tardy room. Students must report to the tardy room when they are late for class. They will have the same time equivalent to report to the tardy room as the passing period time allows. Any student arriving late to the tardy room may remain in that room the entire period and may be assigned to ISS the next day. Our closed-door policy procedure will remain the same. Students will have the opportunity to make up classroom work when late to class. It is the responsibility of the student to obtain makeup work as a result of being late to class. Students in the tardy room remain in that area until the supervisor checks them in and sends them back to class on a designated pass. Tardies will not be counted toward attendance failure with the exception of those who are retained in the tardy room for the entire period.

Consequences for tardies are as follows:

BLOOM TRAIL -

<u>TARDY #</u>	<u>CONSEQUENCE</u>
1	Detention (failure to serve=ISS)
2	Detention (failure to serve=ISS)
3	Choice of 2 hours community service or 2 hours of detentions (failure to serve=ISS)
4 - 7	ISS and phone/parent conference
8 +	OSS and parent conference

BLOOM -

<u>TARDY #</u>	<u>CONSEQUENCE</u>
1	Warning card mailed home
2	Detention (failure to serve = ISS)
3	Detention/community service (failure to serve = ISS)
4 –7	ISS and parent conference
8+	OSS and parent conference

PARENT NOTIFICATION

1. **ONE DAY CALLS:**

When parents or guardians want direct daily feedback from the school on the attendance of their student, the Attendance Office will place that

student on a “One Day Call” list. If the student is absent, the parent will be informed by a call either at home or work sometime between 11:00 a.m. and 1:00 p.m.

2. **EASY CALLER NOTIFICATION SYSTEM:**

A computerized automated telephone dialing system is designed to notify parents on a daily basis when their student has been absent from school or tardy to class. The phone numbers of absent students are put into a computer. From 5:30 p.m. to 9:30 p.m. the homes of those students are called with a pre-recorded message. If a student is known to be absent by both the school and the parent, that parent is not called. For those students who have no home phone, an attempt will be made to call the parent through their emergency number.

ATTENDANCE/STUDENT GRADING POLICY

1. **SEMESTER GRADES** – If a student has one term attendance failure and one passing term grade, the semester grade will be determined based on the academic average of the two terms. If a student has two term attendance failures, the semester grade will be a failure.
2. **FINAL GRADES** – If a student has one semester attendance failure and one passing semester grade, the final grade will be determined based on the academic average of the two semesters. If a student has two semester attendance failures, the final grade will be a failure.

STUDENT RESPONSIBILITIES

One of the goals of Bloom and Bloom Trail High Schools is to develop positive, constructive student behavior. In order to develop self-discipline and strong sense of responsibility toward self and others, each student must:

1. Respect the authority of teachers and school personnel.
2. Respect the rights of others.
3. Refrain from those practices which interfere with the health, safety, or educational opportunities of themselves or other members of the school community.
4. Obey all federal, state, local, and school-enacted rules and regulations pertaining to behavior.
5. Attend every class and study hall assigned.
6. Be ready for class work when the tardy bell rings.
7. Make a serious and continued academic effort. This means a student will:
 - a. Complete all assigned work on time.
 - b. Be regular and punctual in attendance.
 - c. Perform in relation to and consistent with his individual ability.
 - d. Give complete and undivided attention to the teacher.
 - e. Display a spirit of cooperation with teachers and other students.
8. Take good care of all school equipment and facilities.

Failures to meet these responsibilities may affect student grades and/or result in disciplinary action. (SEE STUDENT DISCIPLINE)

Change of Address: Please inform the registrar's office if you change your address or telephone number.

Withdrawing from School: If you are leaving school, a parent/guardian must come to the counseling office, make them aware of the last day you will be attending and where you are relocating, and sign the district withdrawal form.

DRESS CODE AND GROOMING

If a style of dress or grooming appears to be disruptive to the educational process or could constitute a threat to the safety and health of students, it will not be permitted in school. The following dress is unacceptable for school:

Girls: Bare back, halter or tube tops (Backs must be covered)
Bare midriff
Tank tops
Bare feet (Shoes must be worn at all times)
Pajamas or pajama bottoms or slippers
Short mini-skirts must be fingertip length
Longer dresses with vertical split must be sewn down to fingertip length.
Spandex shorts or pants
Inappropriately torn garments will not be allowed
Undergarments should not be visible
Torso should be covered from shoulder to fingertip length
Hats or Bandannas
Sun glasses must be placed in lockers
Earrings and insignia (as deemed inappropriate wear for boys and girls as interpreted by the administrators) are **ABSOLUTELY** forbidden at Bloom and Bloom Trail High Schools. Violators will be severely disciplined.

****Hooded garments are not permitted to be worn inside the building. They should be stored in student lockers. (New 2007-2008)***

Boys: Open or no shirt
Bare feet (shoes must be worn at all times)
No pajamas or pajama bottoms
Tank top
Bare midriff
Spandex shorts or pants
Pants should be no more than one horizontal hand length below waist
Inappropriately torn garments will not be allowed
Undergarments should not be visible
Torso should be covered from shoulder to fingertip length
Hats, Bandannas or head bands
Hoods cannot be worn
****Hooded garments are not permitted to be worn inside the building. They should be stored in student lockers. (New 2007-2008)***
Sun glasses must be placed in lockers

Earrings/insignia (as deemed inappropriate wear for boys and girls as interpreted by the administrators) are **ABSOLUTELY** forbidden at Bloom and Bloom Trail High Schools. Violators will be severely disciplined.

Shorts must conform to the following guidelines:

- a). Length (shorts and skirts) – Fabric must show below the student’s fingertips with the arm fully extended down the side as a measure of appropriate length.
- b). Type – shorts shall have a hem all the way around, no fringes, no cut-offs.
- c). There shall be no obscene or provocative language, symbols or prints on shorts, shirts, pants or any other article of clothing.

* Articles of clothing (sweaters, jackets, hats, etc.) that might be disruptive to the school atmosphere are forbidden. In addition to all of the above, obscene messages on tee shirts are also considered inappropriate for school attire at all times.

* Outer garments such as jackets (lined) and coats are **NOT** to be worn in classrooms or halls and must be kept in the student’s hall locker during school hours.

STUDENT DISCIPLINE

1. Board of Education Policy states:

“It shall be the duty of the principals and teachers to enforce such rules for school and class control as the school administration may establish. Control of pupil conduct should be such that procedures used will assist in advancing the purposes of education as approved by the Board and will be consonant with policies of the Board and with applicable state laws and State Board of Education directives.”

“When a student, through his conduct, disturbs the educational process of the school and when such a student does not respond positively to counseling and to making a diligent effort to correct his behavior, he will be recommended to the Board of Education for placement outside the regular school program.”

2. The following are presented to expand and clarify the above policy. The following does not include all rules and procedures, which must be followed.

- a. **Gross Insubordination** – To deliberately disobey reasonable requests of teachers and other school authorities in regards to their conduct on school property or at school-sponsored events is gross insubordination. Disciplinary action, including recommendation for expulsion from school, will be taken against offenders.

- b. **Aggressive Behavior/Bullying/Hazing-**

Rationale: The School Code of Illinois (105 ILCS5/10-20.14) and recent amendments (P.A.92-0260) require school boards to implement procedures which address behaviors which intimidate students. State law also prohibits any hazing activities (105 ILCS5/31). The procedures outlines here must be added to all subsequent student discipline handbooks.

POLICY:

* Students are not to engage in any form or type of aggressive behavior that does physical or psychological harm to someone else.

* Students who urge encourage or incite aggressive behaviors which cause physical or psychological harm will be treated as those who actually commit the offense.

* Prohibited aggressive behaviors include, but are not limited to: the use of bullying, physical violence, threats, noise, coercion, intimidation, fear, hazing, initiation rituals, psychological threats, symbolic threats (such as harming an effigy) physical abuse, or other comparable conduct.

When a student engages in behaviors that are considered to be aggressive, bullying or hazing, normal disciplinary measures will be followed per the student handbook. Additionally, the Building Principal or his/her Designee will send the Notice of Aggressive Behavior, Bullying or Hazing Letter

* Threats to staff or student verbal, written, or electronic are a serious offense. Disciplinary actions will be taken including recommendation for expulsion.

c. **School Disruptions** – Students may not organize, incite, participate in, or perpetuate forms of civil disobedience such as sit-ins, walkouts, boycotts or other disruptions of the normal operation of the school. Appropriate disciplinary action, including recommendation for expulsion from school, will be taken against offenders. Referral to civil authorities will be made and may result in arrest.

d. **Vandalism and Theft** – Students may not vandalize, deface, damage, destroy, or steal property belonging to school, to staff members or to students; this includes security cameras. Defacement or destruction of public or private property and theft of public or private property is against the law. Any student involved in this kind of action will be suspended, pending a parental conference, and will be required to pay for all destruction or loss. Referral will be made to the proper civil authority and may result in arrest.

e. **Dangerous Conduct** – Dangerous conduct including, but not limited to, snowballing, possession or use of firecrackers, or possession of any article or weapon (including a knife) that may cause injury to persons or damage to property is strictly forbidden in the school building, on or near school grounds, or in school buses. This also includes off-campus conduct that leads to conflict and/or fights between students in school. Appropriate disciplinary action, including recommendation for expulsion from school, will be taken against students apprehended. Referral may be made to the proper civil authority and may result in arrest.

f. **Intimidation** – Students may not cause another person to perform or omit the performance of any act against his will or in violation of school regulations. Appropriate disciplinary action will be taken.

g. **Trespassing** – Students and non-students may not commit criminal trespass to school property. Criminal trespass is entering school premise or going into a school building after receiving notice to leave. All visitors must sign in at the main entrance and receive permission to enter the building. Appropriate disciplinary action will be taken. Referral will be made to the proper civil authority and may result in arrest.

h. **Fighting and Rough Play** – Students involved in fighting will be suspended from school. Rough play, pushing, shoving, near-fights, bickering and instigating fights by carrying gossip are all activities which interfere with the safety and order of the school. Appropriate disciplinary action, including

recommendation for expulsion from school, will be taken. Referral will be made to the proper civil authority and may result in arrest.

i. **Gangs or Gang-related Activities** – Affiliation with or participation in any street gang is strictly forbidden in District 206 schools. This includes the drawing of symbols or wearing of attire that is gang-related. Students engaged in this type of activity will be subject to suspension and /or recommendation for expulsion from school.

j. **False Alarms** – A student apprehended for making a bomb threat or for tampering with a fire alarm or any other alarm system that might endanger the safety of the occupants, property, or responding emergency equipment, will be recommended for expulsion. Such acts will be reported to the proper civil authority and will result in arrest.

k. **Illegal Drugs and Narcotics** – A student or non-student shall not consume, possess or distribute any intoxicating beverages or illegal drugs. Appropriate disciplinary action, including recommendation for expulsion, will be taken. Referral will be made to the proper civil authority and may result in arrest.

l. **Smoking Regulation** – Smoking and possession of smoking materials are forbidden for students anywhere in the building, on campus, on buses or at bus stops. The penalty will relate to the number and nature of the violation. Appropriate disciplinary action will be taken and will result in suspension from school.

m. **Possession of School Forms** – Illegal possession of readmits, hall passes, interview slips or other school forms and/or tampering with school forms are offenses against school procedure and may result in suspension from school.

n. **Profanity and Racial Slurs** – Vulgar language, profanity and racial slurs have no place at Bloom and Bloom Trail. The use of such language will result in suspension from school.

o. **Gambling** – Gambling, in any form, is forbidden within the school and on school property. Appropriate disciplinary action will be taken. Referral will be made to the proper civil authority and may result in arrest.

p. **Bus Conduct** – Conduct on buses is expected to be governed by safety and good taste. All school rules and regulations apply to and are enforced on buses. Certain misbehavior amounts to gross disobedience and misconduct and will be grounds for suspension from riding the school busses. This behavior includes:

1. Willful injury or threat of injury to a bus driver or to another rider.
2. Willful and/or repeated defacement of the bus.
3. Repeated use of profanity.
4. Repeated willful disobedience of the bus driver's or other supervisor's directives.
5. Such other behavior as the administration deems to threaten the safe operation of the bus and/or its occupants.

Video cameras may be used on school buses as necessary in order to monitor and maintain a safe environment for students and employees.

q. **Electronic Equipment/Cell Phones/Pagers**– Students are not allowed to bring unauthorized electronic equipment to school. Such equipment will be confiscated. Appropriate disciplinary action, including suspension from school, will be taken. It's the responsibility of the parent/guardian to retrieve the item from the student's dean. QA contract must be signed by parent upon pick-up. Students shall not be permitted use of electronic paging or cell phones on school

property at any time. They must be turned off and concealed at all times, unless the Building Principal specifically grants permission. **Bloom Trail High School is not responsible for lost or stolen electronic items.**

r. **Book bags and Purses (larger than 8 x 11)** – Students are not permitted to carry bookbags, briefcases or backpacks during the school day. Such items must be left in lockers. Appropriate disciplinary action, including suspension from school, will be taken.

s. **Closed Campus** – Violation of the closed-campus policy will result in disciplinary action, including suspension from school.

t. **Repeated or Frequent Violations of School Rules** – When it becomes apparent to school officials that a student does not comply with the disciplinary regulations of the school, and/or the continued presence of the student in school becomes a threat to the safety or health of the student or others, or interferes with the educational opportunities of others, the student will be suspended and may be recommended for expulsion.

u. **PROBATIONARY ATTENDANCE AGREEMENT:** The Probationary Agreement is for students who have a history of chronic truancy, tardiness, academic failure and discipline problems.

The purpose of the agreement is to help the student, along with the parent, focus on areas of his/her behavior that are contributing to school failure and the steps that will be taken to alleviate the problem. Any violation of this agreement may lead to the student being withdrawn from school.

v. **PROBATIONARY BEHAVIOR CONTRACT:**

The probationary contract is for students that exhibit chronic discipline problems such as; aggressive behavior, fighting, gang activity, gross insubordination, mob action and receive multiple referrals. The purpose of this contract is to help the student, along with the parents, focus on the areas of his/her behaviors that have contributed to this situation. Any violation of the behavior probationary contract may lead to further disciplinary action including recommendation for expulsion from school.

3. **Card/Dice Playing or Possession of** – Card/dice playing or possession is not permitted anywhere on school property. Offenders will be sent to the Deans' Office on a referral and will be subject to disciplinary actions.

4. **Explanation of Penalties:**

a. **Detention** – Time spent in an assigned area with classroom atmosphere maintained. Detentions will be served on the student's own time and not during the school day. Detentions are scheduled Monday through Thursday.

b. **Suspension** –

1). **In-School Suspension** – A temporary termination of classroom attendance. Students assigned an in-school suspension will spend the entire school day in an assigned area with classroom atmosphere maintained. ISS is limited to 10 day assignment. Each offense after that will = an unlimited OSS.

2). **Out-Of-School Suspension** – A temporary termination of school attendance and participation in all school activities until specific stated conditions are met, including a parent conference. Suspensions will not

exceed 10 days in length. Any suspension over 5 days must have the approval of the Principal, or his designee.

3). Suspension procedures-The suspending school official shall give the student oral and/or written notice of the charges and evidence to support the charges. If the student denies the charges, the student has the opportunity to present an explanation in a conference with the suspending school official. School officials shall then inform the student whether or not a suspension is imposed. The student's parents must be notified immediately by the school official of the suspension, reasons for the suspension, the rules and regulations allegedly violated the number of days of suspension, and the right to appeal the suspension.

- c. **Administrative Absence**-a temporary interruption in a student's attendance due to possible impending conflict. Students will be asked to stay home until the school can resolve the conflict and/or have a parent meeting. All missed school work can be completed for full credit. Any days missed will not count against the student.
- d. **Expulsion** – A permanent termination of enrollment for an extended period of time. Action is taken in cases of serious violations of school regulations where the welfare of students is endangered.
- e. Any penalties that are not fulfilled by the end of the school year will carry over to the next school year for completion.

5. Internet Policy -

- a. The Internet access of Bloom Township High School District 206 is to be used in a responsible, efficient, ethical, and legal manner in accordance with the mission of the District. Users must acknowledge their understanding of this policy and the attached rules as a condition of receiving an Internet account. Failure to adhere to the policy and rules may result in suspending or revoking the offender's privilege of access and other disciplinary action as deemed appropriate.
- b. Any Bloom Township District 206 student or employee may apply for an Internet Account. They must complete a contract and application. All incoming students will be given a contract and application at registration. Students should return the contract to the person from whom they received the contract.

6. Graduation Decorum –

During graduation exercises, proper decorum is expected to be maintained by graduating seniors at all times. Any violation of this standard may result in the withholding of the diploma and/or release of transcript until such penalty as deemed appropriate by the principal is satisfied.

ACADEMIC PROCEDURES

- 1. **Grading** – Grades of A, B, C, D, or E are issued by teachers to indicate student achievement and progress. The following statements describe each grade briefly:
 - a. A student who earns an A grade is one who in most instances:

- 1) Demonstrates outstanding scholarship and grasp of the designated subject area. Demonstrates achievement of specific knowledge and skills.
 - 2) Goes beyond the goals established for the class in achievement and contribution. Independently applies knowledge and skills to new situations. Does assignments thoroughly and accurately.
 - b. A student who earns a B grade is one who in most instances:
 - 1) Demonstrates above average scholarship and achievement in the designated subject area. Is above average in mastery of specific knowledge and skills.
 - 2) Does assignments less thoroughly than the "A" student but with above average quality. Occasionally contributes creatively. Usually applies knowledge and skills independently.
 - c. A student who has earned a C grade is one who in most instances:
 - 1) Demonstrates average scholarship and achievement in the designated subject areas (in comparison to the total school population). With help, applies knowledge and skills to new situations.
 - 2) Frequently requires individual direction and supervision in order to complete the work.
 - d. A student who earns a D grade is one who in most instances:
 - 1) Is below average in mastery of knowledge and skills established by the course of study.
 - 2) Seldom completes an assignment without teacher direction and encouragement. Generally fails to make up work missed when absent.
 - A student who earns an E grade is one who in most instances:
 - 1) Does not fulfill the course requirements as established by the course of study.
 - 2) Infrequently completes assignments and generally fails to make up work missed when absent. Often rejects teacher assistance.
2. **Grade Points** – Grade points are used in computing averages and honors. Following are the grade point equivalents:
- A = 4 B=3 C=2 D=1 E=0
- All students must earn 22 credits to graduate, beginning with the original class of 2009.**
- 3. **Honor Roll** – Students, through high academic accomplishment, earn honors each grading period.
 - a. High Honors - students earning an average of 3.6 grade points or above after all grades are averaged.
 - b. Honors – students earning an average of 3.0 grad points or above after all grades are averaged.
 - 4. **Academic Eligibility for Athletic and Extracurricular Participation** – Beginning in 1999-2000, athletic eligibility is determined at the term (each 9 weeks) and requires athletes to pass 2 block courses or their equivalent and

have a minimum grade average of 1.5 in those classes attempted. The semester eligibility determines eligibility for the entire following semester. Weekly grade checks (pass/fail) determine an athlete's eligibility on a weekly basis; the athlete must be passing a minimum of 2 block classes or their equivalent to be eligible to play the following week.

Incomplete grades cannot be used to determine eligibility. The student is ineligible until the incomplete grade is removed. A student's ineligibility takes effect either at the end of a week when the student is not passing two blocks with a 1.5 average or at the end of a term when the student is not passing 2 blocks with a 1.5 average. The student can be reactivated when eligibility requirements are met.

5. **G.P.A. and Graduation: Board Policy Modifications Effective 1999-2000** – The following criteria is recommended for calculating grade point average for honors classes and for determining certain graduation requirements
 - a. .0075 points will be awarded per semester for all honors courses
 - b. .0075 points will be awarded only if a student has received a grade of “C” or better in the honors course.
 - c. If a student earns a “C” for the first semester and a lower grade for the second, the honors weight will remain for the first semester. The reverse is also true. The honors weight will be awarded by semester.
 - d. The maximum number of honors courses that can receive weighted credit will be 17.
 - e. Class ranking for valedictorian and salutatorian will be based on the seventh semester G.P.A.
 - f. Only one credit from Prairie State College may be counted toward G.P.A. and graduation. However, students may take more courses if they so desire. In the rare instance that the course could be an honors level, it must be within the 17 honors course limit to be awarded honors credit.
 - g. All mid-year graduates must declare their intentions to graduate early by the conclusion of their junior year.

EMERGENCY SCHOOL CLOSING

1. **In-School** – If an emergency arises which forces the closing of school while it is in operation, information concerning dismissal and boarding of buses will be given by PA announcement or by courier. Emergency dismissal will be reported on WCGO (Call #AM1600), WGN, and WBBM.
2. **Out-of-School** – If weather or emergency conditions require that the school not open for the day, information will be given by local radio station WCGO (AM 1600) and by the Chicago radio stations WGN (AM 720) and WBBM (AM 780); and television stations CBS (2), WGN (9), FOX (32), and CLTV (Cable) News.

Parents may call the school and listen to the recording to find out if school is closed. You may also check the school's website for this information at www.bloomtrail.org

GRADUATION REQUIREMENTS:

DEPARTMENT	REQUIRED TO GRADUATE	SUGGESTED/ REQUIRED FOR COLLEGE
ENGLISH	English I English II English III English IV	English I English II English III English IV
	Must include 2 credits in Writing Intensive Courses	
SCIENCE	2 years of any Science class	Biology Chemistry Physics or Adv. Biology or Adv. Chemistry or Environmental Lab Science
MATHEMATICS	3 years	Algebra I Plane Geometry Algebra II
	Must include one class in Algebra I and 1 credit in a course with Geometry content	
SOCIAL STUDIES		U.S. History (required) Geography World History Psychology & Sociology Economics
	Must include 1 credit in World History or World Studies 1 credit in a Social Studies Elective	
CONSUMER EDUCATION		Economics Career & Consumer Tech Career Tech or Co-op Consumer Education
	Must earn 1 credit in any area	
CAREER & TECHNICAL EDUCATION/ FINE ARTS	Must Earn 2 credits in either area	
PHYSICAL EDUCATION	Enrolled all 4 years, must earn 2 credits	

RECOMMENDED COURSES FOR COLLEGE ADMISSION

English	4 years
Mathematics	3 years beginning with Algebra 1
Science	3 years of laboratory science
Social Studies	3 years

- d. The assignment of a locker to a student is made subject to the right of school officials to have access at any time the administration or the school deems necessary.
4. **Fire or Disaster Drills or Emergencies** – When the alert is sounded, instructions from teacher must be carried out immediately and calmly. The number over the classroom door corresponds to the stairwell and exit which are to be used during the drill or emergency.
 5. **Student Loans** – Student loans for school-required materials must be made through the Bookstore at the school in which you are enrolled.
 6. **Work Permits** – Work permits are issued in the Main Office. Promise of Employment forms are available there.
 7. **Bookstore** – The Bookstore will be open before and after school and during the day for the purchase of school supplies, obtaining textbooks, classroom supplies or insurance forms, P.E. uniforms, Yearbooks, dance tickets and to handle problems relating to book rentals and registration fees. The Bookstore will not cash checks of any type. Students must have a **hall pass** from their teacher to the bookstore during class time.
 8. **Lost and Found** – The Bookstore is the room for turning in articles which have been found and for claiming articles that have been lost.
 9. **Messages for Students** – ONLY AN EXTREME EMERGENCY are delivered to students. When an emergency exists parents should contact the counselor. Flowers, balloons and other gifts WILL NOT be delivered at school.
 10. **Advertising** – Advertising for out-of-school businesses or functions is not permitted except through school publication paid advertising. Announcements will not be made and advertising cannot be posted.
 11. **Telephones** - The pay telephones located in the hall are for the convenience of the students and teachers who may have need for the use of a telephone during the day for personal purposes. Students are not permitted to leave class to make personal phone calls.
 12. **Evening Activities** – The school will only be responsible for students for a period of 15 minutes following games, dances and other night activities.
 13. **Student Driving and Parking – Student driving is by permission only. Student parking is in only permitted in designated areas at each school.** The Student Parking Permission form may be picked up in the Dean’s office. It is to be completed in detail. The following will be considered for approval to drive:
 - a. Student enrolled in a work program with a signed statement from his/her teacher.
 - b. Student who must report to work immediately after school with a signed statement from his/her employer.
 - c. Car registration must be presented.
 - d. Special circumstances must be cleared by parent/guardian through an administrator. Failure to follow school rules, while in cars or on school property will result in disciplinary action and driving privileges may be revoked.
 - e. Fee Payment (Bloom Trail).
 14. **Physical Exam** – Freshman and others – incoming 9th graders must have a completed physical examination, including immunizations, on file with the

school. Failure to do so will result in suspension from school until a completed physical exam is presented. **ALL** students must show proof of mumps immunization. In order to comply with this ruling, all students must show proof of having received the mumps vaccine or have physician-verified proof of disease. Failure to comply will result in exclusion from school.

15. **Cafeteria** – Bloom Trail High School maintains a cafeteria for the benefit of the student body. Through participation in the National School Lunch and Special Milk Program, which are subsidized, it is possible for hot lunches and milk to be served at a reasonable cost to students.
16. **Transfer Students** – Transcripts of credit earned in high schools accredited by the North Central Association of Secondary Schools are accepted at designated value providing that no study taken elsewhere shall be given more credit than the equivalent study taken in District 206 High Schools. The previous work of transfer students will be considered in comparison to District 206 requirements of courses on an individual basis.
17. **Transcripts** – Official transcripts will be forwarded to colleges and/or employers only at the request of the student. A fee of \$2.00 per transcript is charged after the second request.
18. **Change of Program** – All student program changes must be arranged through the counselor. Student programs will be changed only in extreme emergencies after the school year begins.
19. **Change of Name, Address or Phone Number** – If there is a change in a student's name, address or telephone number, it is necessary to report that change immediately to the Registrar's Office 219.
20. **Dispensing of Medication** – Any student who needs to take a prescribed medication during the school day must see the nurse for a medical permit, and must bring the prescription in the original container with the label and instructions for usage. Over the counter drugs, if needed, must be brought to the Nurse's office, must be in the original container, and the student must bring a written note from the parent indicating that he/she should be allowed to take the medication. No other drugs will be dispensed from the nurse's office at any time.
21. **Payment of Fees** – Registration fees and other school fees are payable by cash, check, or money order. There will be a fee charged to any student account in which a check was written and returned for any reason. Participation in athletics or extra-curricular activities will not be permitted for students who have delinquent fees.
22. **Freshmen** - All incoming freshmen are required to register with a parent at the summer registration program. Freshman students will not receive a schedule until the registration process is complete.
23. **Lab/Course Fees** – Lab fees may be charged in certain classes. Please check with your teacher or department head for verification of those fees.
24. District 206 receives grants and state and federal funds for special programs. If you would like input into these projects, please contact the Principal's office.
25. **Dances** – Dances, including the prom, are sponsored by various school organizations. The traditional dances include the Homecoming Dance (Fall), the Turnabout Dance (Winter), and the Junior-Senior Prom (Spring).

Students are reminded that such activities are an extension of the school day, and that all school rules and expectations apply, including appropriate attire. **Absolutely No Exceptions!** Students may not return to a dance or the prom once they have left the building. If a student has an outstanding loan from previous years, a payment must be made on that outstanding loan before a ticket to a dance is sold. It is up to the discretion of the administration to set the payment amount. **Admittance is a privilege.**

26. **Illness** – A student who becomes ill during the day must report to the Nurse's Office. He/she must bring a pass from the teacher whose class he/she is missing.
27. **Searches** – When there is reasonable suspicion that a student has violated a school regulation or has broken the law and/or has illegal substances or implements, a student's personal possessions may be searched.
28. **Canine Locker Searches** – Unannounced canine locker searches will occur periodically through out the year. **We reserve the right to search lockers at anytime!**
29. **Cafeteria** – Period 2 & 5 has four designated lunch periods. Students are expected to maintain proper behavior in the cafeteria. They must clean their own area. Students will be dismissed from the cafeteria two minutes before the bell rings by the cafeteria supervisors. Leaving before such permission is given will result in disciplinary action.
30. **Fieldtrips** – Fieldtrips are conducted periodically during the school year. Since these trips are organized by the school, all students on a fieldtrip are responsible to abide by all District 206 rules and regulations. Written parental consent is required for all fieldtrips. Classroom teachers have the right to deny attendance on a fieldtrip to students who have excessive absences, tardies, poor class performance or discipline problems. Students are required to remind their teachers in advance when they know they will be absent for a fieldtrip so that they may arrange for make-up work.
31. **Bus Transportation** – In accordance with state guidelines, Bloom High School District 206 provides bus transportation to and from school for students that live 1 ½ miles or more from the school. Bus transportation is provided for all students attending Bloom Trail. Students who live outside the communities serviced by Bloom Trail (but are within the District 206 boundaries), must provide their own transportation.
A 4:00 p.m. activity bus will be provided Monday through Thursday for students who participate in extra-curricular activities or who have after school detentions. An athletic bus is provided at both campuses for students who participate in athletics. Drop off point will be at the nearest grade school to the student's home. Students must ride the bus they are assigned to. Students will not be allowed to board school buses unless they show a valid school ID. Misconduct, disrespect, or a lack of cooperation will result in disciplinary action and or loss of bus privileges.

SEXUAL HARASSMENT & INTIMIDATION

High School District 206 in assuring equal treatment free from illegal discrimination practice based on gender prohibits practices or actions by supervisors, employees or others authorized to provide services to or for the district which have the effect of sexual harassment or intimidation of students.

Such practice or actions include but are not limited to the following:

1. Use of authority or superior position to solicit sexual favors which might affect student status, honors, achievements or progress.
2. Sexual advances which interfere with student's participation in or success with any aspect of the educational or extracurricular program.
3. Gender based derogatory remarks, questions, statements or actions which have an intimidating effect.

Students may register complaints with the district Fairness Administrator. They may also file grievances using the "Equal Opportunity Grievance Procedure." That administrator shall investigate or inform another appropriate administrator who shall conduct the investigation as may be called for in the grievance procedures. All district administrators are required to investigate complaints of harassment and to take action when justified. Filing on a complaint shall not in anyway affect the status of the students.

Non-Discrimination Policies

TITLE IX POLICY AND SECTION 504

Title IX of the Education Amendments of 1972 prohibits District 206 High Schools from sex discrimination in any educational program or activity it operates. District 206 High Schools do not discriminate on the basis of handicap in any educational program or activity operated by District 206 High Schools. Additionally, vocational education opportunities will be offered without regard to race, color, national origin, sex or handicap. Inquiries concerning the school's obligation under these regulations should be directed to the School's Title IX and 504 Compliance Officer.

Dr. Lynn Manning, Title IX Coordinator
Mr. Robert Krueger, Section 504 Coordinator
100 West 10th Street
Chicago Heights, IL 60411 Tele. 708-755-7010

Students who feel they are being discriminated against or denied access may pick up the proper forms through their counselors.

Reglas contra la Discriminación

Título IX y Sección 504

El Título IX de las Reformas de Educación de 1972, les prohíbe a las Escuelas Secundarias del Distrito 206 la discriminación de sexos en cualquier programa educacional que se lleve a cabo. Las Escuelas Secundarias del Distrito 206 no discriminan por sexo en sus admisiones, en empleo o en el desarrollo de cualquier programa educacional o actividad. La Sección 504, prohíbe la discriminación por impedimento o inhabilidad en cualquier programa o actividad patrocinados por las Escuelas Secundarias del Distrito 206.

Ademas, las oportunidades de educación vocacional serán ofrecidas sin considerar raza, color, origen, sexo o impedimento. Preguntas que se tengan sobre las obligaciones de las escuelas bajo estas regulaciones, deberán ser dirigadas al Título IX Escolar y al Oficial de Quejas 504.

Dr. Lynn Manning, Title IX Coordinator
Mr. Robert Krueger, Section 504 Coordinator
100 West 10th Street
Chicago Heights, IL. 60411 Tele. 708-755-7010

Los estudiantes que sientan discriminados o negados al acceso educacional, pueden obtener las formas adecuadas a través de sus consejeros.

STUDENT RECORDS RIGHTS & PRIVACY

All academic and personal records pertaining to individual students are confidential and can be inspected by students, parents, and school officials only. Anyone else wishing to see a student's record must get written permission from either the parents, the student, or the courts. Upon written requests, the school will make the entire record, as well as selected items from that record, available for review. In some cases, such as with psychological testing, social work profiles, special education placement, etc., parents and students should seek interpretation from persons trained in the administration and interpretation of such tests.

The rules and regulations regarding the Federal Right to Privacy Act and the School Code of Illinois 122-50 are available at both the Superintendent's Office and the Principal's Office upon request for your inspection. At that time, you will be provided with the regulations regarding the maintenance of records and the appropriate procedures governing the request for copies of such records.

LOS EXPEDIENTES ACADEMICOS

Todos los expedientes académicos y personales perteneciente a un alumno individual son confidenciales y solamente los alumnos, los padres, y los funcionarios de la escuela tienen el derecho de inspeccionarlos. Cualquier otro que desee ver los documentos de un estudiante necesita el permiso escrito de los padres, o del alumno, o de las cortes. Al recibir su petición escrita la escuela facilitará el entero expediente académico, y tal será disponible al estudiante y/o los padres. En algunos casos, tal como los exámenes psicológicos, el perfil escritos de trabajo social, la colocación de las personas educadas en la administración y interpretación de tales exámenes.

La reglas y regulaciones con respecto a los Derechos Federales de Privacidad y el Código Escolar 122.50 de Illinois están disponibles en las oficinas del superintendente y del director de la escuela secundaria cuando usted presente su petición. En ese momento, se le dará las regulaciones en respecto al cuidado de los expedientes académicos y los procedimientos apropiados que regulan el pedido de dichas copias.